

REC'D JUL 29 2009

ALTERNATIVE PLAN SUBMITTAL SHEET

School Administrative Unit Submitting Alternative Plan:

- Willimantic School Department

Contact Information:

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Date Plan Submitted by SAU: July 31, 2009

The intent to submit an alternative plan has been approved by the Commissioner in the approval of the Notice of Intent?

☐ YES

☒ NO

(If NO, please explain.)

LD 467 was passed and signed into law during the first legislative session of 2009.

Alternative Plan Cover Sheet

(Please attach Alternative Plan as Exhibit A)

Plan Requirements				
Item	Complete	In Progress	Not Yet Started	Need Assistance ¹
Plan addresses how the SAU will reorganize administrative functions, duties and noninstructional personnel so that projected expenditures of RSU in fiscal 2008-2009 for the following areas will not have an adverse impact on the instructional program.				
system administration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
special education	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
facilities and maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plan addresses how cost savings will be achieved in fiscal 2008-2009 for the above four areas.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parameters for Plan Development				
Enrollment meets requirements (2,500 except where circumstances justify an exception)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
When viewed in conjunction with surrounding proposed units, may not result in one or more municipalities being denied the option to join an RSU	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Includes at least one publicly supported high school	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consistent with policies set forth in section 1451	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No displacement of teachers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No displacement of students	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No closures of schools existing or operating during school year immediately preceding reorganization, except as permitted under section 1512	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborative Agreements				
			Yes	No
Does your plan currently include information/documentation on collaborative agreements? <i>(not required, but encouraged)</i>			<input checked="" type="checkbox"/>	<input type="checkbox"/>

¹ Please explain what assistance you need to complete this portion of your plan, and state from whom you need assistance, on the next page.

Actual number of students for which the SAU is fiscally responsible: 12

Exception	Exception Claimed in Plan	Documentation Provided? (Please attach as Exhibit B)	
		Yes	No
Geography	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demographics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Population Density	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Unique Circumstances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Assistance Needs –

Please use this section to describe your needs for assistance and from whom you need assistance.

[illegible]

EXHIBIT A – ALTERNATIVE PLAN FINANCIAL REVIEW

Cost Center Summary Budget Category	2009-2010 Budget	2008-2009 Budget	Difference (+/-)
Regular Instruction	\$135,553.54	\$115,544.32	\$20,009.22
Special Education	\$5,250.00	\$5,250.00	\$0.00
Career and Technical Education	\$0.00	\$0.00	\$0.00
Ex- Co Curricular Instruction	\$0.00	\$0.00	\$0.00
Student and Staff Support	\$0.00	\$0.00	\$0.00
System Administration	\$22,504.07	\$16,937.61	\$5,566.46
School Administration	\$0.00	\$0.00	\$0.00
Transportation and Buses	\$36,345.00	\$53,112.80	\$(16,767.80)
Facilities and Maintenance	\$0.00	\$0.00	\$0.00
Debt Service and Other Commitments	\$0.00	\$0.00	\$0.00
School Lunch and Other	\$0.00	\$0.00	\$0.00
Summary of total Authorized Expenditures	\$199,652.61	\$190,844.73	\$8,807.88

Willimantic School Department
Alternative Plan

EXHIBIT B

Exceptions to 2,500 Minimum

Geography and Other Unique Circumstances

Because of our geographic location and unique circumstances The Willimantic School Department is submitting an Alternative Plan as an “On Shore Island.”

Documentation:

Legislative Document No. 467 – An Act to Exempt School Administrative District 12, School Union 37 and School Union 60 from the Laws Requiring School Administration Consolidation

EXHIBIT C – SYSTEM ADMINISTRATION

System Administration Analysis:

PLEASE SEE ATTACHED SHEET LABELLED EXHIBIT C- SYSTEM ADMINISTRATION.

Narrative:

Further reduction will be very difficult. We have no school facilities, and tuition all of our students to surrounding Schools. Our budget is entirely based upon the number of tuition students that may come and go in any given year. Our portion of Union 60 Central Office costs are also directly related to our proportional number of students annually.

Willimantic Alternative Plan Financial Review

EXHIBIT C - SYSTEM ADMINISTRATION

System Administration	Budget FY 08-09	Budget FY 09-10	Variance
100-0000-2320-51040-90 Salary - Administrator	\$ 3,016.10	\$4,349.98	\$ 1,333.88
100-0000-2320-51180-90 Salary - Secretary	\$ 825.94	\$1,297.00	\$ 471.06
100-0000-2320-51230-90 Salary - Substitutes	\$ 28.44	\$39.82	\$ 11.38
100-0000-2320-52140-90 Group Health Insurance - Superintendent	\$ 512.58	\$701.02	\$ 188.44
100-0000-2320-52141-90 Group Dental Insurance Superintendent	\$ 14.78	\$21.12	\$ 6.34
100-0000-2320-52180-90 Group Health Insurance - Secretary	\$ 354.45	\$533.24	\$ 178.79
100-0000-2320-52181-90 Group Dental Insurance Secretary	\$ 10.23	\$16.06	\$ 5.83
100-0000-2320-52230-90 MEDI - Substitute	\$ 2.18	\$0.58	\$ (1.60)
100-0000-2320-52231-90 Social Security Substitute	\$ -	\$2.47	\$ 2.47
100-0000-2320-52240-90 MEDI - Superintendent	\$ 43.74	\$63.07	\$ 19.33
100-0000-2320-52280-90 MEDI - Secretary	\$ 63.18	\$18.81	\$ (44.37)
100-0000-2320-52281-90 Social Security - Secretary	\$ -	\$80.41	\$ 80.41
100-0000-2320-52440-90 Benefit Cell Phone	\$ 22.27	\$31.19	\$ 8.92
100-0000-2320-52540-90 Tuition/Books Superintendent	\$ 205.62	\$287.95	\$ 82.33
100-0000-2320-52630-90 Unemployment Substitute	\$ 0.23	\$0.27	\$ 0.04
100-0000-2320-52640-90 Unemployment Superintendent	\$ 0.85	\$1.59	\$ 0.74
100-0000-2320-52680-90 Unemployment Secretary	\$ 0.61	\$0.88	\$ 0.27
100-0000-2320-52730-90 Worker's Comp Substitute	\$ 0.23	\$0.34	\$ 0.11
100-0000-2320-52740-90 Worker's Comp Superintendent	\$ 25.64	\$36.97	\$ 11.33
100-0000-2320-52780-90 Worker's Comp Secretary	\$ 7.01	\$11.02	\$ 4.01
100-0000-2320-54320-90 Technology Hardware Service Agreement	\$ 228.94	\$330.19	\$ 101.25
100-0000-2320-54330-90 Technology Software Service Agreement	\$ 383.84	\$553.60	\$ 169.76
100-0000-2320-54440-90 Copier Rentals	\$ 42.66	\$126.11	\$ 83.45
100-0000-2320-54450-90 Purchased Property Service - Office Spac	\$ 477.65	\$688.87	\$ 211.22
100-0000-2320-55200-90 Insurance - Bond Superintendent	\$ 18.96	\$27.35	\$ 8.39
100-0000-2320-55310-90 Communications - Postage	\$ 58.96	\$85.04	\$ 26.08
100-0000-2320-55320-90 Communications - Telephone	\$ 84.60	\$122.03	\$ 37.43
100-0000-2320-55800-90 Employee Travel - not prof. devl.	\$ -	\$101.33	\$ 101.33
100-0000-2320-55810-90 Travel/Conferences for Professional Dvl.	\$ 164.14	\$101.33	\$ (62.81)
100-0000-2320-56000-90 General Supplies	\$ 274.92	\$384.96	\$ 110.04

100-0000-2320-56400-90	Books/ Periodicals/Newspapers	\$	8.81	\$12.72	\$	3.91
100-0000-2320-56500-90	Technology Related Supplies	\$	-	\$6.64	\$	6.64
100-0000-2320-57340-90	Technology Related Hardware	\$	-	\$66.37	\$	66.37
100-0000-2320-57350-90	Technology - Related Software	\$	-	\$13.27	\$	13.27
100-0000-2320-58100-90	Dues & Fees Memberships	\$	137.50	\$77.90	\$	(59.60)
100-0000-2320-58900-90	Goods & Services Committee Meetings	\$	28.44	\$39.82	\$	11.38
100-0000-2510-51180-90	Salary - Bookkeeper	\$	1,666.06	\$2,437.88	\$	771.82
100-0000-2510-51181-90	Salary AP Clerk	\$	825.94	\$1,061.18	\$	235.24
100-0000-2510-52180-90	Group Health Insurance Bookkeeper/AP	\$	686.77	\$890.80	\$	204.03
100-0000-2510-52181-90	Group Dental Insurance Bookkeeper/AP	\$	30.66	\$42.35	\$	11.69
100-0000-2510-52280-90	MEDI - Bookkeeper/AP	\$	190.64	\$50.74	\$	(139.90)
100-0000-2510-52281-90	Social Security - Bookkeeper/AP	\$	-	\$216.94	\$	216.94
100-0000-2510-52680-90	Unemployment Bookkeeper/AP	\$	1.74	\$2.31	\$	0.57
100-0000-2510-52780-90	Worker's Comp Bookkeeper/AP	\$	21.18	\$29.74	\$	8.56
100-0000-2510-55810-90	Travel/Conf for Prof. Dvl.	\$	85.08	\$119.14	\$	34.06
100-0000-2510-56000-90	General Supplies	\$	47.40	\$66.37	\$	18.97
100-0000-2510-56430-90	Books/Periodicals	\$	7.74	\$6.64	\$	(1.10)
100-0000-2510-56500-90	Technology Related Supplies	\$	-	\$6.64	\$	6.64
100-0000-2510-57340-90	Technology Related Hardware	\$	-	\$6.64	\$	6.64
100-0000-2510-57350-90	Technology Related Software	\$	-	\$6.64	\$	6.64
100-0000-2510-58100-90	Dues & Fees - Memberships	\$	29.90	\$41.88	\$	11.98

SUBTOTAL SUPT OFFICE EXPENSES	\$	10,636.61	\$15,217.21	\$	4,580.60
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EXHIBIT C – OPERATION & MAINTENANCE

Operation & Maintenance Analysis:

THERE IS NO FINANCIAL ANALYSIS FOR THIS PORTION OF OUR BUDGET, AND WE DO NOT EXPEND FUNDS FROM THIS ARTICLE.

Narrative:

Reductions are difficult for the following reasons:

- We have no Operations and Maintenance Costs as we have no school building and instead, tuition our children to the surrounding Schools.

EXHIBIT C - OPERATION & MAINTENANCE OF FACILITIES

Operation of Building

FY 08-09 Budget

FY 09-10 Budget

Variance

**There are no Operation of Building Costs as Willimantic School
Department operates no building, and instead tuitions all students
to surrounding Schools.**

EXHIBIT C – SPECIAL EDUCATION

Special Education Analysis:

PLEASE SEE ATTACHED SHEET LABELLED EXHIBIT C – SPECIAL EDUCATION.

Narrative:

Once again, our costs are difficult to control as we do not provide direct services to our children. Instead, we tuition our students (regular and special education) to surrounding schools. Based upon the unique needs of our children, we sometimes pay a portion of the speech, OT, and PT services contract that the Greenville Schools has with C.A. Dean Hospital in Greenville, ME.

EXHIBIT C - SPECIAL EDUCATION

Special Education		FY 08-09 Budget	FY 09-10 Budget	Variance
100-2500-2330-53450-95	Special Services K-8 Legal	\$ 250.00	\$ 250.00	\$ -
100-2800-2150-53440-95	Spec Services Contracted Speech K-8	\$ 5,000.00	\$ 5,000.00	\$ -
Special Ed. Subtotal		\$ 5,250.00	\$ 5,250.00	\$ -

EXHIBIT C – TRANSPORTATION

Transportation Analysis:

**PLEASE SEE ATTACHED SHEET LABELLED EXHIBIT C –
TRANSPORTATION**

Narrative:

Reductions are difficult for the following reasons:

- Our “Onshore Island” status provides few choices in the purchasing of diesel fuel and contracted services to provide our busing services as we do NOT own our own bus fleet.
- The Willimantic School Committee is committed to providing transportation services to students that attend SAD 4 in Guilford.

EXHIBIT C - TRANSPORTATION

Vehicle Operation	FY 08-09 budget	FY 09-10 budget	Variance
100-0000-2700-55110-90 Purchased Trans Services Other LEA	\$ 29,306.40	\$ 34,345.00	\$ 5,038.60
100-0000-2700-55111-90 Purchased Trans - Contingency	\$ 2,000.00	\$ 2,000.00	-
Transportation Sub Total:	\$ 31,306.40	\$ 36,345.00	\$ 5,038.60

FY 09 & FY 10 Assurances

P.L. 207, Chapter 240, Part XXXX – 36 (6)(F) states that “. . . the projected expenditures in FY 2008-2009 for system administration, transportation, special education, and facilities and maintenance will not have an adverse impact on the instructional program.”

The Willimantic School Committee has thoroughly examined its educational needs and has evaluated its services and costs associated with doing business in Willimantic, Maine. The School Committee and the community are fully committed to offering a program of studies that meets the requirements of the Maine Learning Results as well as offering a well-rounded educational opportunity for all Willimantic children.

The projected expenditures in FY 2008-2009 and FY 2009-2010 for system administration, transportation, special education, and facilities and maintenance will not have an adverse impact on the instructional programs offered by our excellent school system.